

**THE SHORES ON PLUM CREEK
METROPOLITAN DISTRICT NO. 10**

8390 E. Crescent Pkwy., Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

www.shoresonplumcreekmds.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Monday, November 25, 2024

TIME: 1:30 p.m., or soon thereafter as possible

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjBjYjUyMTQtZTlmNC00MmY1LTk4MWQtMTNhOTljZGJiNjU1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22294eff39-c7d0-48c1-bc01-2bf9670aa52a%22%7d

Meeting ID: 240 472 930 617 Passcode: Lgqd7T

To attend via telephone, dial 612-213-1012 and enter Conference ID: 996 011 179#

Board of Directors

Jon P. File

Janae P. File

Justine P. Ozbun

Joelle P. Balmer

Glenda S. File

Office

President

VP/Asst. Secretary/Treasurer

VP/Asst. Secretary/Treasurer

VP/Asst. Secretary/Treasurer

Secretary/Treasurer

Term Expires

May, 2025

May, 2027

May, 2025

May, 2027

May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices, designate 24-hour posting location.
- D. Review and consider approval of minutes from the December 4, 2023, special board meeting and the December 4, 2023, annual meeting (enclosure).
- E. Consider adoption of the Resolution Regarding 2025 Annual Administrative Matters (enclosure).

F. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. FINANCIAL MATTERS

- A. Review and consider acceptance of the September 2024 Interim Unaudited Financial Statements (enclosure).
- B. Review and ratify approval of previous claims (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget and resolutions).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties. Authorize Board member to sign MLC.
- F. Ratify acceptance and filing of the 2023 Audit Exemption (enclosure).

III. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure).
- B. Review and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

IV. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP statement(s) of work for 2025 (enclosure).
- B. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- C. Consider adoption of Resolution Provided for Directors’ Exclusion from Worker Compensation Coverage (enclosure).
- D. Consider authorization of renewing membership in the Special District Association for 2025.

- E. Discuss statutorily required documents posted on website and consider remediation services.
 - a. Designate website compliance coordinator.
 - b. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal.
 - c. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).

V. OTHER BUSINESS

VI. CONTINUATION/ADJOURNMENT