

## RECORD OF PROCEEDINGS

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**MINUTES OF A COMBINED SPECIAL MEETING OF  
THE BOARDS OF DIRECTORS OF THE  
SHORES ON PLUM CREEK METROPOLITAN  
DISTRICT NOS. 1- 8 & 10 and  
THE SHORES ON PLUM CREEK METROPOLITAN  
DISTRICT NO. 9  
(THE “DISTRICTS”)  
HELD  
DECEMBER 10, 2021**

A combined special meeting of the Boards of Directors of The Shores on Plum Creek Metropolitan District Nos. 1-8 & 10 and The Shores on Plum Creek Metropolitan District No. 9 (referred to hereafter as the “Boards”) was convened on December 10, 2021 at 2:00 p.m. This meeting was held via Microsoft Teams and open to the public.

### ATTENDANCE

**Directors In Attendance for District Nos. 1-8 & 10 Were:**

Jon P. File, President

Glenda S. File, Secretary/Treasurer

Justine P. Ozbun, Vice-President/Asst. Sec./Asst. Treas.

**Directors In Attendance for District No. 9 Were:**

Jon P. File, President

Craig Cheney, Secretary/Treasurer

Kenneth L. Schell, Director

**Also, In Attendance Were:**

Lisa A. Johnson, Jenny Hackelman, Alexander Clem and Carrie Bartow;  
CliftonLarsonAllen LLP

David O’Leary; Spencer Fane

### ADMINISTRATIVE MATTERS

**Call to order/disclosures of potential conflicts of interest:** Director J. File called the meeting to order at 2:04 p.m.

The Boards discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Boards of Directors to the Secretary of State. The members of the Boards were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Boards’ members prior to this meeting in accordance with statute. It was noted by Attorney O’Leary that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

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**Quorum, agenda, location of meeting and posting of meeting notices:** The Boards reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1-8 & 10 Boards approved the Agenda, as presented and excused the absence of Director Joelle File and Director Janae File.

Upon motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board approved the Agenda, as presented and excused the absence of Director Pamela Cheney and Director Judith Schell.

The Boards entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the Board meeting. Following discussion, the Boards determined due to concerns regarding the spread of COVID-19, and the benefits to the control of the virus by limiting in-person contact, the meeting was held via videoconference. The Boards further noted that notice providing the time, date and video link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by any interested person have been received.

**Public Comment:** There were no public comments.

**Other:** None.

### CONSENT AGENDA

**Minutes of September 10, 2021 (District Nos. 1-8 & 10) and December 10, 2020 District No. 9):**

**Districts' insurance and Special District Association Membership in 2022:**

**Section 32-1-809, C.R.S., reporting requirements (Transparency Notice) and mode of eligible elector notification:**

**Other:**

Following review and discussion, upon a motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1-8 & 10 Boards approved the Consent Agenda.

Upon motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board approved the Consent Agenda.

### FINANCIAL MATTERS

**Public Hearing on Amendment to 2021 Budgets:** Ms. Bartow noted that amendments for the 2021 budgets was not needed.

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**Public Hearing on District Nos. 1–8 & 10 2022 Budgets:** Ms. Johnson opened the public hearing to consider the proposed 2022 Budgets and to discuss related issues.

It was noted that Notice stating that the Boards would consider adoption of the 2022 budgets and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Ms. Bartow reviewed the 2022 Budgets with the Boards. Following discussion, upon motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1–8 & 10 Boards approved the 2022 Budgets, as discussed, and considered adoption of the Resolutions to Adopt the 2022 Budgets and Appropriate Sums of Money and to Set Mill Levies. Upon vote unanimously carried, the District Nos. 1– 8 & 10 Boards adopted the Resolutions and authorized execution of the Certifications of Budget. The District Accountant was directed to transmit the Certifications of Tax Levies to the Board of County Commissioners of Weld County not later than December 15, 2021. The District Accountant was directed to transmit the Certifications of Budget to the Division of Local Government no later than January 30, 2022.

**Public Hearing on District No. 9 2022 Budget:** Ms. Johnson opened the public hearing to consider the proposed 2022 Budget and to discuss related issues.

It was noted that Notice stating that the Board would consider adoption of the 2022 budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Ms. Bartow reviewed the 2022 Budget with the District No. 9 Board. Following discussion, upon motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board approved the 2022 Budget, as discussed, and considered adoption of the Resolution to Adopt the 2022 Budget and Appropriate Sums of Money and to Set Mill Levies. Following discussion, upon vote unanimously carried, the District No. 9 Board adopted the Resolution and authorized execution of the Certification of Budget. The District Accountant was directed to transmit the Certification of Tax Levies to the Board of County Commissioners of Weld County not later than December 15, 2021. District Accountant was directed to transmit the Certification of Budget to the Division of Local Government no later than January 30, 2022.

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**DLG-70 Mill Levy Certification Forms:** Following discussion, upon motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1-8 & 10 Boards authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification Forms for certification to the Board of County Commissioners and other interested parties.

Following discussion, upon motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification Form for certification to the Board of County Commissioners and other interested parties

**Preparation of 2023 Budgets:** Upon a motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1-8 & 10 Boards appointed the District Accountant to prepare the 2023 Budgets.

Upon a motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board appointed the District Accountant to prepare the 2023 Budget.

**2021 Audit:** Following discussion, upon a motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1, 4 & 8 Boards approved the preparation of the 2021 audits.

Following discussion, upon a motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 2, 3, 5, 6, 7 & 10 Boards appointed the District Accountant to prepare and file the Applications for Audit Exemption for 2021.

Following discussion, upon a motion duly made by Director Cheney, seconded by Schell and, upon vote, unanimously carried, the District No. 9 Board the Board appointed the District Accountant to prepare and file the Application for Audit Exemption for 2021.

### LEGAL MATTERS

**May 3, 2022 Regular Election New Legislation:** Attorney O'Leary reviewed the new legislative requirements and related expenses with the Boards.

**Resolutions Calling May 3, 2022 Election:** The Boards discussed the May 3, 2022 election. Following discussion, upon motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1-8 & 10 Boards adopted the Resolutions Calling a May 3, 2022 Directors' Election.

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Following discussion, upon motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board adopted the Resolution Calling a May 3, 2022 Directors' Election.

**2022 Annual Administrative Resolutions:** Attorney O'Leary presented the Resolution to the Boards. Following discussion, upon a motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1-8 & 10 Boards approved the 2022 Annual Administrative Resolution.

Following discussion, upon a motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board approved the 2022 Annual Administrative Resolution.

**Resolutions re Exclusion from Workers Compensation Coverage:** Attorney O'Leary presented the Resolution to the Boards. Following discussion, upon a motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1-8 & 10 Boards approved the Resolution re Exclusion from workers compensation Coverage.

Following discussion, upon a motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board approved the Resolution re Exclusion from Workers Compensation Coverage.

### MANAGER MATTERS

**Master Service Agreement for Services by and between the District and CliftonLarsonAllen LLP and related statement(s) of work:** Following discussion, upon a motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos. 1-8 & 10 Board ratified approval of the Master Service Agreement for Accounting and Management Services by and between the District and CliftonLarsonAllen LLP and related statement(s) of work.

Following discussion, upon a motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board ratified approval of the Master Service Agreement for Accounting and Management Services by and between the District and CliftonLarsonAllen LLP and related statement(s) of work.

**Annual Engagement of Consultants:** Attorney O'Leary summarized the current contracts with the Board. The Board authorized renewal of the consultants' contracts.

**Other:** None.

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DIRECTOR  
MATTERS

**Other:** None.

OTHER BUSINESS

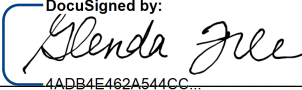
None.

ADJOURNMENT

There being no further business to come before the Boards at this time, upon a motion duly made by Director J. File, seconded by Director G. File and, upon vote, unanimously carried, the District Nos 1-8 & 10 Boards adjourned their meeting at 2:34 p.m.

Upon a motion duly made by Director Cheney, seconded by Director Schell and, upon vote, unanimously carried, the District No. 9 Board adjourned their meeting Director Simon adjourned their meeting at 2:34 pm.

Respectfully submitted,

By  4ADB4E462A544CC...  
Secretary for the Meeting