

**AGENDA  
COMBINED SPECIAL MEETING  
OF THE BOARDS OF DIRECTORS OF  
SHORES ON PLUM CREEK METROPOLITAN DISTRICT NOS. 1 - 10**

<b>DATE:</b>	Friday, December 10, 2021
<b>TIME:</b>	2:00 p.m.
<b>LOCATION:</b>	<b><u><i>DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.</i></u></b>
<b>ACCESS:</b>	<p>You can attend the meeting in any of the following ways:</p> <ol style="list-style-type: none"> <li>1. To attend via Microsoft Teams Videoconference, e-mail Kathy Suazo: <a href="mailto:Kathy.suazo@clacconnect.com">Kathy.suazo@clacconnect.com</a> to obtain a link to the videoconference.</li> <li>2. To attend via telephone, dial 720- 547-5281 and enter the following additional information: Passcode: 5987 409 831#</li> </ol>

<b>Shores on Plum Creek Metropolitan District Nos. 1 - 5</b>		
<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jon P. File	President	May, 2022
Glenda S. File	Secretary/Treasurer	May, 2022
Justine P. Ozburn	Vice-President/Asst. Sec./Asst. Treas.	May, 2022
Joelle P. File	Vice-President/Asst. Sec./Asst. Treas.	May, 2023
Janae P. File	Vice-President/Asst. Sec./Asst. Treas.	May, 2023

<b>Shores on Plum Creek Metropolitan District Nos. 6, 7, 8 &amp; 10</b>		
<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jon P. File	President	May, 2022
Glenda S. File	Secretary/Treasurer	May, 2022
Justine P. Ozburn	Vice-President/Asst. Sec./Asst. Treas.	May, 2023
Joelle P. File	Vice-President/Asst. Sec./Asst. Treas.	May, 2023
Janae P. File	Vice-President/Asst. Sec./Asst. Treas.	May, 2022

<b>Shores on Plum Creek Metropolitan District No. 9</b>		
<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jon P. File	President	May, 2022
Craig Cheney	Secretary/Treasurer	May, 2022
Pamela Cheney		May, 2023*
Kenneth L. Schell		May, 2022
Judith A. Schell		May, 2023

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices, designate 24-hour posting location and approve agenda.
- C. Public Comment.

Members of the public may express their views to the Boards on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- D. Other.

## **II. CONSENT AGENDA**

- A. Minutes of meeting held September 10, 2021 (Districts 1-8 & 10) and December 10, 2020 (District 9) (enclosures).
- B. Discuss and authorize renewal of Districts' insurance and Special District Association Membership in 2022.
- C. Discuss Section 32-1-809, C.R.S., reporting requirements (Transparency Notice) and mode of eligible elector notification (post on SDA website).
- D. Other.

## **III. FINANCIAL MATTERS**

- A. Conduct Public Hearings to consider amendment of the 2021 Budgets. If necessary, consider adoption of Resolutions to Amend the 2021 Budgets.

- B. Conduct Public Hearings on the proposed 2022 Budgets and consider adoption of Resolutions to Adopt the 2022 Budgets and Appropriate Sums of Money and Resolutions to Set Mill Levies (enclosures – preliminary assessed valuations, draft budgets and resolutions).
- C. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies forms for certification to the Board of County Commissioners and other interested parties.
- D. Consider appointment of District Accountant to prepare 2023 Budgets.
- E. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Applications for Exemption from Audit for the Districts for 2021, and/or if necessary, consider authorization for engagement of auditor to perform 2021 Audits.

#### **IV. LEGAL MATTERS**

- A. Discuss May 3, 2022 Regular Director Election regarding new legislative requirements and related expenses for same.
  - 1. Consider adoption of Resolutions Calling May 3, 2022 Election for Directors, appointing the Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 25, 2022. Discuss need for ballot issues and/or questions (enclosures).
- B. Consider approval 2022 Annual Administrative Resolutions (enclosures).
- C. Consider approval of Resolutions re Exclusion from Workers Compensation Coverage (enclosures).
- D. Other.

#### **V. MANAGEMENT MATTERS**

- A. Discuss and consider approval of Master Service Agreement(s) for Accounting and Management Services by and between the Districts and CliftonLarsonAllen LLP and related statement(s) of work (enclosure).
- B. Discuss and consider annual engagement of District Consultants.
- C. Other.

**VI. DIRECTOR MATTERS**

A. Other.

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**

**The next regular meeting TBD.**